



# CLERKSHIP INFORMATION SHEET

## Introduction to Internship

Academic Year: 2024-2025

**Duration of Clerkship (# of weeks): 2 weeks**

CLERKSHIP OVERVIEW .....	1
CLERKSHIP CONTACTS .....	1
MISSION STATEMENT OF CLERKSHIP .....	1
GOALS OF CLERKSHIP .....	1
CLERKSHIP POLICY OVERVIEW .....	1
OBJECTIVES OF CLERKSHIP .....	1
WORK SCHEDULE/DUTY HOURS .....	2
CLERKSHIP SCHEDULE & HOURS.....	2
ORIENTATION DAY REPORTING.....	2
WORK HOUR POLICY.....	2
METHODS OF INSTRUCTION .....	2
METHODS OF ASSESSMENT .....	3
GRADING AND COMPONENTS OF ASSESSMENT.....	3
CRITERIA FOR PASSING/REMEDICATION .....	3
FAIL & REMEDIATION REQUIREMENTS.....	3
RECOMMENDED CLERKSHIP READINGS/TEXTS .....	3
STUDENT RESOURCES AND POLICIES.....	4
ATTENDANCE & ABSENCE REQUEST POLICY.....	4
CONFLICT OF INTEREST (COI) POLICY.....	4
SPECIAL ACCOMMODATIONS .....	4
GRADING POLICY.....	4
WORK HOURS POLICY .....	4
SUPERVISION POLICY .....	4
REMEDICATION POLICY.....	4
ACADEMIC INTEGRITY POLICY.....	5

REQUIRED CLINICAL EXPERIENCES..... 5

CONFIDENTIAL COMPLIANCE HOTLINE..... 5

TITLE IX ..... 5

OMBUDS OFFICE ..... 5

CONTACT INFORMATION:..... 5

CLINICAL CURRICULUM TEAM ..... 5

STUDENT AFFAIRS: ..... 5

## CLERKSHIP OVERVIEW

### CLERKSHIP CONTACTS

Clerkship Director:	Marc Sherwin 305-965-8062	<a href="mailto:Marc.Sherwin@mountsinai.org">Marc.Sherwin@mountsinai.org</a> Office: KCC 8/25
Clerkship Coordinator:	Jennifer Reyes 212-241-2855	<a href="mailto:Jennifer.Reyes@mssm.edu">Jennifer.Reyes@mssm.edu</a> Office: Annenberg 13-40

### MISSION STATEMENT OF CLERKSHIP

The mission of this clerkship is to prepare fourth year medical students for common situations and medical emergencies that may arise during their intern year.

### GOALS OF CLERKSHIP

To prepare for 4th year student for internship.

## CLERKSHIP POLICY OVERVIEW

### OBJECTIVES OF CLERKSHIP

At the end of this clerkship, a student will be able to:

Clerkship Objective	MD Program Objective
To recognize and manage common medical emergencies that arise in all internships	<ul style="list-style-type: none"><li>• Clinical Reasoning 2 (I.D.2)</li><li>• Clinical Reasoning 3 (I.D.3)</li><li>• Medical Decision Making 1 (I.E.1)</li><li>• Medical Decision Making 2 (I.E.2)</li><li>• Teamwork 1 (III.C.1)</li></ul>
To improve diagnostic skills integral to internship including laboratory, radiologic, ultrasound, and ECG interpretation	<ul style="list-style-type: none"><li>• Clinical Reasoning 2 (I.D.2)</li><li>• Clinical Reasoning 3 (I.D.3)</li><li>• Medical Decision Making 1 (I.E.1)</li><li>• Medical Decision Making 2 (I.E.2)</li><li>• Teamwork 1 (III.C.1)</li></ul>
To learn the fundamentals of common medical and surgical admissions	<ul style="list-style-type: none"><li>• Characteristics and Mechanisms of Disease 2 (II.B.2)</li><li>• Characteristics and Mechanisms of Disease 4 (II.B.4)</li><li>• Characteristics and Mechanisms of Disease 5 (II.B.5)</li><li>• Healing and Therapeutics 4 (II.C.4)</li></ul>

To improve upon communication skills integral to a successful intern (e.g. calling consults, breaking bad news, communicating with nurses, providing good hand-offs)	<ul style="list-style-type: none"> <li>• Medical Decision Making 2 (I.E.2)</li> <li>• Communication Skills 2 (I.F.2)</li> <li>• Teamwork 1 (III.C.1)</li> <li>• Honesty and Integrity 2 (IV.C.2)</li> </ul>
Communicate effectively with physicians, nurses and patients	<ul style="list-style-type: none"> <li>• Communication Skills 1 (I.F.1)</li> <li>• Communication Skills 2 (I.F.2)</li> <li>• Communication Skills 3 (I.F.3)</li> <li>• Teamwork 1 (III.C.1)</li> </ul>
Appropriately manage a crashing patient, including necessary hands-on skills required for patient management and diagnosis (e.g., IV placement, point-of-care ultrasound, bag-mask ventilation)	<ul style="list-style-type: none"> <li>• Medical Decision Making 1 (I.E.1)</li> <li>• Procedural Skills 1 (I.C.1)</li> <li>• Procedural Skills 2 (I.C.2)</li> <li>• Healing and Therapeutics 4 (II.C.4)</li> </ul>

## WORK SCHEDULE/DUTY HOURS

### CLERKSHIP SCHEDULE & HOURS

- Clerkship typically runs 9-5 daily, but there may be scheduled days off
- No call requirements
- Schedule will be different each session depending on availability of lecturers – please do not make inferences about your schedule based on prior blocks
- When possible, sessions are grouped together to allow for optimization of schedule
- here will be 2 group assignments that will need to be completed on your own time during the course

### ORIENTATION DAY REPORTING

Students will receive an email on where and what time to report for orientation one week before the clerkship starts.

### WORK HOUR POLICY

Please view the ISMMS Clinical Student Work Hour Policy, which outlines the instructional time limitations for third- and fourth-year students, [here](#).

<https://icahn.mssm.edu/education/students/handbook/student-work-hours>

## METHODS OF INSTRUCTION

- Didactics - Case Based lectures on SOB, Hypotension, Antibiotic management, fluid management, blood management, pain management, glycemic control, ECG, EBM, surgical emergencies, radiology, POCUS, preoperative optimization
- Simulation Sessions- Crashing patients, central line placement, morning report, POCUS, difficult conversations, intravenous line placement, airway management
- Interactive Sessions – morning report, handoffs, cross coverage, on call exercise

- ACLS licensing
- Methods of Assessment:
- Morning report presentation
- EBM exercise and sign-out
- Skills Assessment at Morchand Center

## METHODS OF ASSESSMENT

### GRADING AND COMPONENTS OF ASSESSMENT

- Didactics - Case Based lectures on Shock, Antibiotic management, Fluid management, Pain management, Glycemic control, ECG, EBM, Surgical emergencies, Radiology, POCUS, Preoperative optimization
- Simulation Sessions- Crashing patient, central line placement, POCUS, intravenous line placement, airway management
- Interactive Sessions – morning report, handoffs, cross coverage, on call exercise, difficult conversations, ACLS licensing
- Methods of Assessment: Morning report presentation, EBM exercise and sign-out, Skills Assessment and Informed Consent with SP at Morchand Center

### CRITERIA FOR PASSING/REMEDIATION

A student receives a passing grade in the clerkship when he/she:

1. Attends all sessions
2. Participates in morning report and completes report, EBM, and signout assignments
3. Demonstrates CORE EPA of AAMC, including IV placement, bag-mask ventilation, and foley placement

A student will receive a failing grade in the clerkship if the student does not meet the aforementioned passing criteria.

### FAIL & REMEDIATION REQUIREMENTS

Students who fail a clerkship or clerkship assessment should refer to our ISMMS remediation policy, [here](#). (icahn.mssm.edu > Education > Medical Student Handbook > Assessment and Grading).

### RECOMMENDED CLERKSHIP READINGS/TEXTS

ACLS pretest (>90% required) if taking ACLS  
 Ultrasound module (can be found on Bb)

## STUDENT RESOURCES AND POLICIES

### ATTENDANCE & ABSENCE REQUEST POLICY



Absence Requests should be submitted *at least* 4 weeks in advance of the first day of the clerkship (this does not pertain to illness or death in the family). It is the responsibility of the Clerkship Director to approve excused absences. More information about Attendance Standards can be found in the Student Handbook online, or by clicking [this link](#).

**To request clerkship absences, students must complete the *Year 3 & 4 Absence Request Form*, by scanning the QR code.**

### CONFLICT OF INTEREST (COI) POLICY

The COI policy ensures that a provider of any health services to a medical student has no current or future involvement in the academic assessment of, or in decisions about the promotion of that student. This applies to all faculty, residents, other clinical staff, and current or prior clinical or familial/intimate relationship with that faculty. Students and educators may submit the names of any individual with whom they have a conflict of interest to the Clerkship Director. The Clerkship Director will reassign any student. The reason given for the reassignment is duality of interest; the nature of the specific duality of interest situation need not be identified.

While the primary responsibility for reporting COI sits with each educator, students can also report potential conflicts of interest. **Students should report a possible COI to the Clerkship's Director and Coordinator.** Reports should be made *at least 4 weeks in advance* of the first day of the clerkship.

### SPECIAL ACCOMMODATIONS

The Icahn School of Medicine is committed to providing equal access to learning opportunities to students with documented disabilities. To ensure access to this class, and your program, please contact the Disability Officer, Christine Low, to engage in a confidential conversation about the process for requesting accommodations.

More information can be found online at <http://icahn.mssm.edu/education/students/disability> or by contacting the Disability Officer: [christine.low@mountsinai.org](mailto:christine.low@mountsinai.org)

### GRADING POLICY

Please view the ISMMS grading policy for Years 3 and 4 in our student handbook [here](#).

<https://icahn.mssm.edu/education/students/handbook/grading>

### WORK HOURS POLICY

Please view the ISMMS Clinical Student Work Hour Policy, which outlines the instructional time limitations for third- and fourth-year students, [here](#).

<https://icahn.mssm.edu/education/students/handbook/student-work-hours>

### SUPERVISION POLICY

Please view the ISMMS Supervision Policy for Years 3 and 4 [here](#).

<https://icahn.mssm.edu/education/students/handbook/year-3-4-policies-procedures>

### REMEDICATION POLICY

Please view the ISMMS the Year 3 remediation policy [here](#).

<https://icahn.mssm.edu/education/students/handbook/grading>

#### ACADEMIC INTEGRITY POLICY

Please review the following Student Code of Conduct policies for information on the disciplinary action, faculty oath, honor code, incident report, misconduct, plagiarism policy, and student oath.

<https://icahn.mssm.edu/education/students/handbook/student-faculty-conduct>

#### REQUIRED CLINICAL EXPERIENCES

Please view the ISMMS RCEs policy in the Student Handbook under Year 3 and 4 Policies and Procedures, [here](#).

<https://icahn.mssm.edu/education/students/handbook/grading>

#### CONFIDENTIAL COMPLIANCE HOTLINE

1-800-853-9212 To report legal, ethical, quality, behavioral or practical concerns.

#### TITLE IX

[TitleIX@mssm.edu](mailto:TitleIX@mssm.edu) Cell: 646-245-5934

#### OMBUDS OFFICE

[ombudsoffice@mssm.edu](mailto:ombudsoffice@mssm.edu)

A confidential, informal, neutral, and independent resource for students to discuss any issue of concern

#### CONTACT INFORMATION:

##### CLINICAL CURRICULUM TEAM

[clerkships@mssm.edu](mailto:clerkships@mssm.edu) ; 212-241-6691

##### STUDENT AFFAIRS:

[Student.affairs@mssm.edu](mailto:Student.affairs@mssm.edu) ; 212-241-4426